



Dr. Robert K. Jabs
School of Business



INTERNS

FOR YOUR BUSINESS

Provide real world experience where students integrate and apply classroom knowledge & theory. Guide and evaluate future talent.



Requirements

- 120 hrs / 16-week semester (about 8-10 hrs / week)
- Job description with clearly defined responsibilities
- Experience has defined beginning and end dates
- Regular feedback from an experienced supervisor



Fields of Study

- Accounting
- Finance
- Marketing & Social Media
- Business Administration
- Sales Management
- Data Analysis
- Entrepreneurship
- International Business
- Sports Marketing



FAQ

Are interns paid?

Paid internships are more attractive but students will consider credit-only

Am I liable if a student is injured?

CBU covers students in internships if required for their major, otherwise, students provide their own coverage

When are interns placed?

Spring Semester (JAN - APR)
Summer (MAY - AUG)
Fall Semester (SEP - DEC)

Who do I contact if I want a CBU intern?

Dawn E. Carter (951) 552-8954
Industry Liaison
decarter@calbaptist.edu

Employer Process

STEP ONE: Create a thorough job description outlining desired qualifications, responsibilities, remote/in-person, and compensation.

STEP TWO: Register as an employer and submit job description to CBU job portal at calbaptist.joinhandshake.com. Interview candidates who apply.

STEP THREE: Make an offer to student. Sign Internship Learning Agreement provided by student. Evaluate student performance via online form.